



IDAHO NATIONAL GUARD
JOINT FORCE HEADQUARTERS
HUMAN RESOURCE OFFICE
4794 GENERAL MANNING AVE, BLDG 442
BOISE, IDAHO 83705-8112



NGID-HRO

12 April 2024

MEMORANDUM FOR Idaho National Guard Technicians

SUBJECT: HR Policy Letter 015; Mass Transportation Fringe Benefit Program

1. This letter supersedes HR Policy 12-006 Mass Transportation Fringe Benefit Program dated 24 October 2012. The purpose of the Idaho National Guard Mass Transportation Benefit Program is to reduce Federal employees' contribution to traffic congestion and air pollution and to expand their commuting alternatives by using mass transportation. The Mass Transportation Benefit Program (CommuteRide) is a mass transportation fare subsidy that is offered to eligible federal employees, military and civilian who use vanpool transportation for their work commute. The subsidy is a non-taxable personnel benefit that originated from Executive Order 13150, "Federal Workforce Transportation." The mass transportation benefit provides participating federal employees only for their daily commute to and from work. The benefit is not to be used for any other purpose, and may not be given, sold, or otherwise transferred to any other individual.

2. In order to maintain eligibility and claim benefits, participants must use mass transportation to commute to and from work for a majority of their scheduled duty days. Certification of eligibility for and participation in the Mass Transportation Benefits Program is a matter under the jurisdiction of this agency and the United States. Making false, fictitious, or fraudulent certification or claims for reimbursement may render the maker subject to criminal prosecution under Title 18, United States Code, Section 1001, Civil Penalty Action, providing for administrative recoveries of up to \$10,000 per violation, and/or agency disciplinary actions up to and including dismissal.

3. The Idaho National Guard utilizes the Ada County Highway District (ACHD) Commuteride Program. If you are interested in joining a Vanpool or see what routes are available, please contact ACHD at (208) 345-7665 or <https://www.commuteride.com/>.

4. POC – Supervisory Human Resource Specialist, (208) 272-3341.

JAMES W. HICKS
COL, GS, IDNG
Director, Human Resource Office